#### SSESA's, Science College, Congress Nagar, Nagpur Department of Computer Science

#### NOTICE

Date: 18/04/2021

All the BCA teaching staff members of computer science department are hereby informed that a meeting will be held in staff room to discuss following matter on following agenda. Please make it convenient to attend the meeting and participate actively in discussion.

Meeting Date: 19/04/2021

Time: 12:00 pm

#### Agenda:

- Discussion about Last month class test and attendance report of every subject of BCA-I BCA-II, BCA-III.
- 2. Discussion about Leave of every month and year.

Head Department of Computer Science

#### Staff Members:

1. Dr.V.C Pande

2. Ms P.M.Dadhe

3. Ms.A.J.Mungole

4. Ms.M.M.Chawale

5. Ms.A.J.Thakur

6. Ms.S.V.Lokhande

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## **Proceedings of Meeting**

Date: 20/04/2021

Meeting of the lecturers of the Computer Science Department were held on 19/04/2021 at 12:00 pm in the staff room. After due deliberation the discussion was taken. The outcome is as follows:

Agenda 1:

Discussion about Departmental committee work.

Out-come:

After discussion, it was decided that the various committees would work in accordance with decisions made for them. Like result committees whose job it is to present the results.

Agenda 2:

Discussion about time table and workload of BCA-I,BCA-II,BCA-III

Out-come:

After discussion, it was decided that the timetable from 7:30 am to 1:30 pm including theory classes and practicals. The total workload was divided into all the staff members of computer science.

Mayel Incharge

**Departmental Council** 

# Action Taken Report For The Meeting Held On 19/04/2021

- 1) Meeting of the lecturers of the Computer Science Department were held on 19/04/2021 at 12:00 pm in the staff room. After due deliberation the discussion was taken.
- 2) Discussion about Departmental committee work.
- 3) After discussion, it was decided that the various committees would work in accordance with decisions made for them. Like result committees whose job it is to present the results.
- 4) Discussion about time table and workload of BCA-I,BCA-III,BCA-III
- 5) After discussion, it was decided that the timetable from 7:30 am to 1:30 pm including theory classes and practicals.
- 6) The total workload was divided into all the staff members of computer science.

## SSESA's, Science College, Congress Nagar, Nagpur Department of Computer Science

#### NOTICE

Date: 24/08/2021

All the BCA teaching staff members of computer science department are hereby informed that a meeting will be held in staff room to discuss following matter on following agenda. Please make it convenient to attend the meeting and participate actively in discussion.

Meeting Date: 24/08/2021

**Time:** 12:00 pm

#### Agenda:

- 1. Discussion about Annual committees.
- 2. Discussion about time table and workload of BCA Sem-I and BCA Sem-III
- 3. Discussion about Practical Lists.

Head
Department of Computer Science

#### **Staff Members:**

Dr.V.C Pande

2. Ms P.M.Dadhe

3. Ms.A.J.Mungole

4. Ms.M.M.Chawale

5. Ms.A.J.Thakur

6. Ms.S.V.Lokhande

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### **Proceedings of Meeting**

Date: 25/08/2021

Meeting of the lecturers of the Computer Science Department were held on 24/08/2021 at 12:00 pm in the staff room. After due deliberation the discussion was taken. The outcome is as follows:

#### Agenda 1:

Discussion about Departmental committee work.

#### Out-come:

After discussion, it was decided that the various committees would work in accordance with decisions made for them. Like result committees whose job it is to present the results.

#### Agenda 2:

Discussion about time table and workload of BCA-I,BCA-II,BCA-III

#### Out-come:

After discussion, it was decided that the timetable from 7:30 am to 1:30 pm including theory classes and practicals. The total workload was divided into all the staff members of computer science.

Incharge

**Departmental Council** 

# Action Taken Report For The Meeting Held On 24/08/2021

- 1. Meeting of the lecturers of the Computer Science Department were held on 24/08/2021 at 12:00 pm in the staff room. After due deliberation the discussion was taken.
- 2. Discussion about Departmental committee work.
- 3. After discussion, it was decided that the various committees would work in accordance with decisions made for them. Like result committees whose job it is to present the results.
- 4. Discussion about time table and workload of BCA-I,BCA-II,BCA-III
- 5. After discussion, it was decided that the timetable from 7:30 am to 1:30 pm including theory classes and practicals. The total workload was divided into all the staff members of computer science.



Head
Department Of Computer Science